

Services to Faculty **Reserve Books**

Professors who wish to place books on reserve section may communicate their need to the Patrons Section.
Books for Distance Learning Centers (DLC)

The library allows faculty to take books and media resources from the library to the DLC in order to support

New Acquisition List

The library circulates a New Acquisition List to [give](#) faculty an awareness of the titles added to the collection.

Inter-library Loan

Articles not available in [the collection of the library](#) may be requested through Inter-library loan. Refer to the

Resource Request/Suggestion

The library gives great value to the contribution of both faculty and students in the development of its collection.

Classes in the Library

Faculty can make special arrangements to hold classes in the IMRC viewing room and use videos/audiotapes.