

FREQUENTLY ASKED QUESTIONS

- **How will I know that the library has the journal I want?**

Use EBSCO A to Z, the search page periodical index/organizer. Go to the list of online databases and click on the link for the journal you want.

- **How can I borrow books from the library?**

As an off-campus student, it is quite unsafe for the library to request for a book to be loaned to you. You can request for a book to be loaned to you by contacting the library staff.

- **How can I get the full text of journal citation I got from online database?**

You may check other databases for the full text of works for journals. Sometimes, one database is associated with another database. You may also check for the full text of works for journals in the library's collection.

- **Can alumni use library resources and facilities?**

Alumni has the privilege of using the library's registered student charged facilities. However, borrowing of library materials is not allowed.

- **How can I fix the missing icons and words in the OPAC?**

Make sure that your web browser's language is setup to English. You can change the language by going to the browser's settings.